



## State of Nevada – Department Of Personnel

### CLASS SPECIFICATION

<u>TITLE</u>	<u>GRADE</u>	<u>EEO-4</u>	<u>CODE</u>
<b>DISTRICT SUPERVISOR (PREDATORY ANIMAL AND RODENT CONTROL)</b>	<b>31</b>	<b>D</b>	<b>1.605</b>
<b>FIELD ASSISTANT II (PREDATORY ANIMAL AND RODENT CONTROL)</b>	<b>25</b>	<b>D</b>	<b>1.608</b>
<b>FIELD ASSISTANT I (PREDATORY ANIMAL AND RODENT CONTROL)</b>	<b>22</b>	<b>D</b>	<b>1.611</b>

### SERIES CONCEPT

Positions allocated in the Predatory Animal and Rodent Control (PARC) program utilize wildlife management and control techniques such as surveying, trapping and/or eradicating predators and nuisance animals in order to protect livestock, game and the economic interests of ranchers, woolgrowers and homeowners.

Track, locate and identify predators or rodent species in rural and urban areas; evaluate type of depredation or damage; locate and collect evidence as appropriate and compile related data.

Respond to requests from livestock producers, wildlife managers, and the public to control predatory animal attacks which menace livestock and wildlife, and to control nuisance animals in urban areas.

Verify losses to herds and flocks; determine predatory species responsible for the losses; identify specific responsible predator; and implement the most efficient and timely method of control such as hunting, trapping, snaring, and use of pesticides.

Meet with grazing boards, ranchers and concerned citizens to discuss strategies to protect livestock and reduce predators.

Operate, maintain and safeguard a wide variety of equipment and chemicals such as firearms, vehicles, trailers, traps, snares, pyrotechnics and pesticides.

Survey and control predators or rodent species; set traps and lures; apply pesticides; destroy predators and pests according to established guidelines; draw maps of poison and trap sites; review patterns and historic problem areas.

Maintain records related to surveys, travel time, devices and equipment used, predators or rodent species destroyed, capture activities and other events in order to compile information for statistical and narrative reports.

Provide information to ranchers, woolgrowers, homeowners and interested citizens; demonstrate control and eradication techniques, use of devices, identification techniques, and the preparation of animal hides; provide instructions in predatory animal and rodent control to increase public understanding.

Perform related duties as assigned.

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DISTRICT SUPERVISOR (PARC)	31	D	1.605
FIELD ASSISTANT II (PARC)	25	D	1.608
FIELD ASSISTANT I (PARC)	22	D	1.611

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## CLASS CONCEPTS

**District Supervisor (PARC):** Positions allocated to this class manage the overall operation of program activities in an assigned district including determining operational assignments, administering the District's budget, analyzing data, and allocating resources. Incumbents train and supervise Field Assistants; establish priorities; schedule, assign and review work; delegate and coordinate assignments; and develop and revise work performance standards.

**Field Assistant II (PARC):** Positions allocated to this class work under the general supervision of the District Supervisor, and perform the full range of duties outlined in the series concept. This is the journey level in the series.

**Field Assistant I (PARC):** Positions allocated to this class work under close supervision of the District Supervisor, and receive training in performing all or part of the duties outlined in the series concept. This is the trainee level in the series.

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## MINIMUM QUALIFICATIONS

### **SPECIAL NOTES AND REQUIREMENTS:**

- \* Possession of a valid Nevada Class C driver's license is required at the time of appointment and for continuing employment.

### **DISTRICT SUPERVISOR (PARC)**

**EDUCATION AND EXPERIENCE:** Graduation from high school and three years of field experience in surveying, tracking, locating, identifying, trapping and eradicating predators, rodents and nuisance animals using firearms, vehicles, traps, snares, pyrotechnics and pesticides; **OR** three years of experience as a Field Assistant II (PARC) in Nevada State service; **OR** an equivalent combination of education and experience. (*See Special Notes and Requirements*)

**ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES** (required at time of application):

**Working knowledge of:** federal laws, policies and procedures which affect animal damage control program; operation, use and maintenance of animal control devices such as traps, pesticides and baits; predators and rodent species, and their characteristics; resources available for animal damage control; *and all knowledge, skills and abilities required at the lower levels.*

**FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES** (typically acquired on the job):

**Working knowledge of:** State and laws, policies and procedures which affect animal damage control programs; program management techniques; Nevada State budgetary procedures and practices; supervisory practices and techniques. **Ability to:** develop and coordinate work programs; organize personnel and resources; monitor, prepare and project budget; train staff in all facets of animal damage control.

### **FIELD ASSISTANT II (PARC)**

**EDUCATION AND EXPERIENCE:** Graduation from high school or equivalent education and one year of experience in predatory animal and rodent control including tracking, locating and identifying predators or rodent species; setting traps and lures; applying pesticides; and destroying predators and pest; **OR** one year of experience as Field Assistant I (PARC) in Nevada State service; **OR** an equivalent combination of education and experience. (*See Special Notes and Requirements*)

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ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES (required at time of application):

**Working Knowledge of:** equipment maintenance; predators and rodent species and their characteristics; preservation techniques for pelts; local, State and federal laws, regulations, policies and procedures related to animal damage control programs; animal-borne diseases such as rabies and plague. **Skill in:** maintaining and repairing tools, equipment and supplies; constructing and setting traps, devices and lures; constructing fences; using horses, mules and dogs in rough terrain; using fire arms; **Ability to:** negotiate with private landowners concerning procedures used in animal/rodent control; identify species by sight, sound, tracks and type of damage; conduct training and demonstrations in animal damage control procedures and operations; maintain cooperative and effective working relationships with various agencies, ranchers, sheepherders and the public; trail predator species; track, locate and identify various species of predatory animals and rodents; care for horses and dogs used to trail predators; communicate effectively both orally and in writing; *and all knowledge, skills and abilities required at the lower level.*

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES (typically acquired on the job): These are identical to the Entry Level Knowledge, Skills and Abilities required for District Supervisor (PARC).

#### FIELD ASSISTANT I (PARC)

EDUCATION AND EXPERIENCE: Graduation from high school or equivalent education; **OR** an equivalent combination of education and experience. *(See Special Notes and Requirements)*

ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES (required at time of application):

**General knowledge of:** basic predatory animal and rodent control methods and equipment; basic math including calculating percentages and fractions. **Ability to:** read and follow written directions; maintain routine records.

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES (typically acquired on the job): These are identical to the Entry Level Knowledge, Skills and Abilities required for Field Assistant II (PARC).

This class specification is used for classification, recruitment and examination purposes. It is not to be considered a substitute for work performance standards for positions assigned to this class.

	<u>1.605</u>	<u>1.608</u>	<u>1.611</u>
ESTABLISHED:	1/1/61	12/13/54	12/13/54
REVISED:	8/2/77		
REVISED:		6/11/82-3	
REVISED:		4/13/84-3	
REVISED:	12/19/85-12	12/19/85-12	12/19/85-12
REVISED:	2/20/86R		
	10/17/86PC		
REVISED:	7/1/87-12P	7/1/87-12P	7/1/87-12P
	10/17/86PC	10/17/86PC	10/17/86PC
REVISED:	7/1/97P	7/1/97P	7/1/97P
	6/4/96PC	6/4/96PC	6/4/96PC